*City of Nekoosa*
*951 Market Street*
*Nekoosa, WI 54457*

# CITY MECHANIC – CITY OF NEKOOSA

Nekoosa is a city located on the Wisconsin River and has a long history of lumber, papermaking, cranberries, industry and innovation. Nekoosa (meaning swift water) was named by the Ho-Chunk and Chippewa peoples after a series of rapids on the Wisconsin River. The city has an outstanding collection of natural, cultural and historical assets which give this region a great place to live, work and play.

The City of Nekoosa is seeking a highly qualified and motivated individual to fill the position of City Mechanic. This key role is responsible for overseeing and managing the public works fleet, public works off and on road equipment, water and wastewater equipment assistance, public works duties, and fleet maintenance with the fire and police departments.

**Position Overview:** As the City Mechanic, you will be responsible for the repairs and maintenance of all city vehicles and equipment. The mechanic will maintain a parts inventory to keep city equipment and vehicles in safe operating condition. This position requires leadership skills, technical knowledge, and the ability to diagnose and repair both diesel and gas equipment. As a member of the public works team duties will include assisting with public works activities as needed.

**Key Responsibilities:**

- Repairs and maintains city vehicles and equipment.
- Ability to troubleshoot, diagnose, and repair both gas and diesel equipment.
- Purchase and maintain inventory and parts to keep city vehicles and equipment operating.
- Knowledge of safety practices and procedures in mechanics and vehicle makeup.
- Coordinate with departments on equipment needs and keep records on equipment types.
- Understand department budgets and assist departments with spending priorities.
- Assist when required with mechanical work in water and wastewater.

The ideal candidate will have knowledge of public works type vehicles and equipment. A minimum of 2 years work experience in related duties and functions. A Mechanic Associates Technical degree or Basic ASE certified Mechanic is a plus.

The City of Nekoosa offers a compensation salary commensurate with skill and experience along with an excellent benefit package. The ideal candidate will establish permanent residence within the Nekoosa area. A complete job description is available at www.cityofnekoosa.org.

Applicants should submit a cover letter, resume, employment history, references and city application to City of Nekoosa, 951 Market Street, Nekoosa, WI 54457. Emailed applications please submit to clerk@nekoosawi.com. Applications will be accepted until the position is filled.